

# ISDIAH – CEU Provincial Archives of the Society of the Sacred Heart

ISDIAH = International Standard for Describing Institutions with Archival Holdings

<b>1. Identification Area</b>	
1.1 Identifier	AT-CEUPASC
1.2 Authorised form(s) of name	CEU Provinzarchiv der Gesellschaft der Ordensfrauen vom Heiligen Herzen Jesu
1.3 Parallel form(s) of name	CEU Provincial Archives of the Society of the Sacred Heart
1.4 Other form(s) of name	CEU Provinzarchiv Sacré Cœur, CEU Provinzarchiv, Sacré Cœur Archiv
1.5 Type of Institution with archival holdings	Archives of a religious order
<b>2. Contact Area</b>	
2.1 Location and address(es)	CEU Provinzarchiv Rennweg 31A, 1030 Wien, Austria
2.2 Telephone, Fax, e-mail	Telephone: +43 (0)1 712 3010 55 archiv@ceu-rscj.org or lukas.winder@ceu-rscj.org
2.3 Contact persons	Sr. Dr. Christl Öhlinger rscj, Mag. Lukas Winder
<b>3. Description Area</b>	
3.1 History of the Institution with archival holdings	The CEU Provincial Archives was created as a result of the merging of the Society of the Sacred Heart's provinces Germany-Sweden (DES) and Austria-Hungary (OSU) into the new Central European Province (CEU) on 1 <sup>st</sup> October 2004. Both provinces had established their provincial archives in the preceding decade and archival documents from the houses and communities within the respective province were collected there. In June 2016, the former provincial archives of DES were physically combined with those of OSU at Bregenz-Riedenburg. In May 2019 the CEU Provincial Archives moved to their new location in Vienna.
3.2 Geographical and cultural context	In 1800, Saint Madeleine Sophie Barat founded the Society of the Sacred Heart (Société du Sacré Cœur de Jésus) in Paris. The organisation's goal was to be the advancement of the veneration of the Sacred Heart and the education of children, mainly girls. In the following decades, the society expanded quickly in France and Europe, establishing communities and schools in many European countries, and came to the USA in 1818 through the efforts of Saint Philippine Duchesne. Today, the Society of the Sacred Heart is present on all continents. The first house in the former Habsburg Empire was founded in Lemberg/Lviv (1843). On the territory of present-day Austria, the

	<p>society established major houses in Graz (1846), Bregenz-Riedenburg (1854-2019), Vienna (1868), and Pressbaum (1892-2005).</p> <p>In Hungary, the communities in Budapest created since 1883 had to be closed in 1950. However, the society returned to Budapest in 1990 and maintained two new houses in Szeged (1998-2009) and Miskolc (2009-2014).</p> <p>The society's first community in Prussia was founded in Warendorf (1852-1861) and moved to Marienthal (1862-1873). Due to the conflict between the new German state and the pope in the 1870s ("Kulturkampf") the women religious were forced to leave. In 1920, the society returned to Germany by establishing a house in Pützchen near Bonn. Other major houses were founded in Munich (1930-2010), Berlin (1937-2012) and Hamburg (1952-2014).</p> <p>The German province also expanded into Sweden to do their part in missionary work. There were communities in Gothenburg / Göteborg (1969-2003), Uddevalla (1991-2001) and Mölndal (2003-2007).</p>
<p>3.3 Mandates/ Sources of authority</p>	<p>Item 285 of the Constitutions of the Society of the Sacred Heart states that the secretary of a community (house) has to tend to its archives. This rule can be extended analogously to provinces and their provincial archives. Further regulations about the documents that must be preserved in archives have been enacted by the General Congregation and published: <i>Décrets des Congrégations Générales de la Société du Sacré Cœur de Jésus. Seconde Partie. Pour les Supérieures et pour les Supérieures Vicaires</i>, Rome 1953, pp. 293. <i>Décrets des Congrégations Générales de la Société du Sacré Cœur de Jésus. Seconde Partie. Pour les Conseillères</i>, Rome 1953, pp. 147-148.</p> <p>Terms of use for the CEU provincial archives of the Society of the Sacred Heart, 2018.</p> <p>Canon Law, CIC 1983 ca. 486-491, 1284 §2 n. 9, 1306 §2, interpreted according to: Stephan Haering OSB, <i>Ordensarchiv und Kirchenrecht</i>, in: <i>Ordensnachrichten</i> 5/6 (2009), pp. 106-125.</p> <p>Monument Protection Law of the Republic of Austria §2 Abs. 1, §24-25a, interpreted according to: Wolfgang Wieshaider, <i>Rechtsfragen zu beweglichen Denkmalen im kirchlichen Eigentum</i>. Vortrag am 22. November 2010 bei der Konferenz des Referats für die Kulturgüter der Orden – Informationstagung Sammlungen bei der Herbsttagung der Österreichischen Orden im Kardinal-König-Haus in Wien-Lainz, in: <i>Ordensnachrichten</i> 50 Heft 1 (2011), pp. 35-41.</p>
<p>3.4 Administrative Structure</p>	<p>The CEU Provincial Archives is an institution of the CEU province of the Society of the Sacred Heart and subordinated to the Provincial in Vienna. Currently, it employs one secular archivist responsible for</p>

	<p>the department Germany-Sweden (DES) and one archivist who is a member of the Society and in charge of the department Austria-Hungary (OSU).</p>
3.5 Records management and collecting policies	<p>Records of a house or province, the estate (Nachlass) of sisters/religious and other documents are transferred into the archives 15 years after the completion of the calendar year when they were created, last edited or received. Additionally, the CEU Provincial Archives keeps records of associations of former pupils (Anciennes and Anciens) and collects books for the archival library.</p>
3.6 Building(s)	<p>At the address Rennweg 31A, 1030 Vienna, there are two rooms available to the CEU provincial archives. The former priest house was built in 1911 and was last renovated in 2012–2014. On this occasion, a new staircase and basement was added, which houses the depot room for the storage of archival documents since May 2019. The older parts of the building were used as a noviciate from 1981 to 1990 and then for the community of Betanien and the provincialate (seat of the Provincial and the province administration), the latter of which being located at a nearby address between 2004 and 2016. The bureau of the provincial archives is on the first floor.</p>
3.7 Archival and other holdings	<p>The CEU provincial archives is structured into three parts: The two archives of the former provinces Germany-Sweden (DES) and Austria-Hungary (OSU) are largely concluded and contain material up to 30<sup>th</sup> September 2004. Beginning with 1<sup>st</sup> October 2004, all newly created, edited or received records belong to the third part, the proper CEU provincial archives.</p> <p>The archives' records document the life of women religious in communities and houses as well as the administration of the Society's schools. Additionally, there is correspondence with all higher authorities: the old vicariates and current provinces and the Generalate (seat of the Superior General and her administration) in Rome.</p> <p>Besides written records, the CEU provincial archives houses photographs, videos, audio tapes, clothes as well as crosses and other objects used in everyday life of women religious.</p> <p>A comprehensive library, focusing on the history of the Society of the Sacred Heart, the life and letters of Superior Generals and women religious as well as the spirituality of the society, is also part of the archives.</p> <p>Until mid-20<sup>th</sup> century, many of the written documents are in French, afterwards mainly in German. Parts of the fonds on Hungary and Sweden are in Hungarian and Swedish, respectively.</p>
3.8 Finding aids, guides and publications	<p>There are no publications about the CEU provincial archives or its fonds yet. A database with a register of all fonds of the archives is usable on location.</p>

<b>4. Access Area</b>	
4.1 Opening times	An advance notification is needed to visit the CEU provincial archives. Please use the contact information above.
4.2 Conditions and requirements for access and use	Public documents are accessible immediately. Confidential records containing personal information about individuals or policy information of the congregation (like minutes of councils) are closed for a period of 50 years after an individual's death or the closing of the respective document. All other records are closed for a period of 25 years. Exemptions for researchers require permission from the Superior General. Personal information is also additionally protected by privacy protection laws of the Republic of Austria and the European Union.
4.3 Accessibility	The CEU provincial archives can be reached by public transportation via suburban rail station Rennweg or by tramlines O and 71 as well as bus line 77A at the same station. After previous notification, parking is possible in front of the convent. The bureau of the CEU provincial archives is on the first floor and only accessible via stairs.
<b>5. Services Area</b>	
5.1 Research services	Patrons get advice for their research, a workplace, access to the comprehensive library (history of the Society of the Sacred Heart, vitae and letters of Superior Generals and other sisters) and the possibility to use a copy machine and scanner (A3 format).
5.2 Reproduction services	As long as there are no concerns about preservation or privacy, patrons are allowed to take pictures or make copies or scans. Using reproductions in publications is only allowed with permission of the CEU provincial archives.
5.3 Public Areas	There are no public areas because the CEU provincial archives is located within the administration area. While doing their research, patrons are provided with a desk in the office of the archivist.
<b>6. Control Area</b>	
6.1 Description identifier	AT-CEUPASC ISDIAH
6.2 Institution identifier	AT-CEUPASC
6.3 Rules and/or conventions used	ISDIAH
6.4 Status	finalised
6.5 Level of detail	complete
6.6 Dates of creation, revision or deletion	2018-02-10; 2018-05-02; 2019-10-08; 2020-01-14 [ISO 8601]
6.7 Language(s) and script(s)	Eng-Latn (ISO 639-2 + ISO 15924); English (language); Latin (script)

6.8 Sources	<p>Margaret Williams rscj, The Society of the Sacred Heart. History of A Spirit 1800-1975, London 1978.</p> <p>Margret Fühles rscj, Ilsemarie Weiffen rscj (Hg.), Wegstrecken. Aus dem Leben der Deutsch-Schwedischen Ordensprovinz des Sacré Cœur, München 2000.</p> <p>Monique Luirard, La société du Sacré-Cœur dans le monde de son temps. 1865-2000, Villeneuve d'Ascq 2009.</p> <p>Phil Kilroy rscj, The Society of the Sacred Heart in Nineteenth-Century France. 1800-1865, Cork 2012.</p> <p>Ilsemarie Weiffen rscj, Beziehung verändert. Ein Beitrag zu einer frauenspezifischen Pastoral, Norderstedt 2012.</p> <p>Katharina Kleemann, Martha Loder (Red.), Cor Unum. Mitteilungen der Österreichischen Sacré-Cœur-Vereinigung, Sonderteil 125 Jahre Rennweg, Wien 1993.</p> <p>Klaus Feldkircher, Jochen Sprickler (Red.), Festschrift 150 Jahre Sacré Cœur Riedenburg, Bregenz 2004.</p> <p>Franz Feller (Red.), 140 Jahre Sacré Cœur Graz, Graz 1986.</p> <p>Ingeborg Dirnbacher (Red.), Festschrift 50 Jahre Bildungsanstalt für Kindergartenpädagogik Sacré Cœur Pressbaum, Pressbaum 2010.</p> <p>Vera Fallnicht (Red.), Festschrift 50 Jahre Gymnasium Sacré Cœur Pressbaum, Wien 2015.</p> <p>Erwin Mann (Red.), Festschrift 10 Jahre Kooperative Mittelschule Sacré Cœur / Marienanstalt 2000/01-2010/11, Wien 2011.</p>
6.9 Maintenance notes	<p>created by Lukas Winder on 10<sup>th</sup> February 2017; modified by Lukas Winder on 2<sup>nd</sup> May 2018; modified by Lukas Winder on 10<sup>th</sup> October 2019; modified by Lukas Winder on 24<sup>th</sup> January.</p>